**Section A – About Your Organisation / Group**

|  |  |
| --- | --- |
| 1. **Organisation name:** |  |

|  |  |
| --- | --- |
| **2.Your organisation’s contact details:** (We will use these details for correspondence.) | |
| Name: |  |
| Position in organisation: |  |
| Address: |  |
| Postcode: |  |
| Email address: |  |
| Telephone: |  |
| Website address: |  |

|  |  |
| --- | --- |
| **3.Please tell us if there are any special communication needs, we need to be aware of when corresponding with you:** | |
|  | |
| **4.Does your organisation prefer to receive correspondence in Welsh or English?** |  |

|  |  |
| --- | --- |
| **5.Does your organisation have a written constitution, a set of rules or a governing document? You will be required to submit a copy with your application.** |  |

|  |  |
| --- | --- |
| **6.Does your organisation have a bank or building society account with a minimum of two signatories?** |  |
| **Please note details for BACS Payments**  **Name of Account** |  |
| **Sort – Code** |  |
| **Account Number** |  |

**Section B – Background to Your Organisation / Group**

|  |  |
| --- | --- |
| 1. **Please describe the purpose of your organisation and what it does?** | |
| *(150 words max)* | |
| 1. **In what year was your organisation formed?** |  |

|  |  |  |
| --- | --- | --- |
| 1. **How would you best describe your organisation?** | Voluntary community group/club/society |  |
| Community Council |  |
| Registered Charity |  |
| Social Enterprise |  |
| Church/faith led group |  |
| Other (Please specify) |  |

|  |  |
| --- | --- |
| 1. **How much money does your organisation presently have in free reserves?** | £ |
| **Please explain if this has been earmarked for a specific purpose.** |  |
| *(150 words max)* | |

|  |  |
| --- | --- |
| 1. **Is your organisation able to recover VAT? (Yes / No)** |  |

**Section C – The Application**

|  |
| --- |
| 1. **Provide the Title of your Application:** |
|  |

|  |
| --- |
| 1. **Describe the purpose that you wish to use this grant for:** |
| *(150 words max)* |

|  |  |
| --- | --- |
| 1. **If your application is successful, when is the anticipated start date?** |  |

|  |  |
| --- | --- |
| 1. **If your application is successful, what is the anticipated completion date?** |  |

|  |
| --- |
| 1. **Are any consents and/or permissions required for the project to proceed? If so, are these in place?** |
| *(150 words max)* |

|  |
| --- |
| 1. **Provide the location of the application you are applying for:** |
|  |

|  |
| --- |
| 1. **If you are seeking funding for a capital cost, who will be responsible for maintenance following completion and what will this involve?** |
| *(100 words max)* |

**Section D – Costs**

|  |  |
| --- | --- |
| 1. **What is the total cost of the project?** | £ |

|  |  |
| --- | --- |
| 1. **How much money are you applying for?** | £ |

|  |  |
| --- | --- |
| 1. **How much funding will your organisation be providing towards the total project cost?** | £ |

|  |  |  |
| --- | --- | --- |
| 1. **Please complete the table to show any grants you have already secured from other funders for the project:** | | |
| **Name of Organisation** | **Amount Awarded £** | **Date Secured** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| 1. **If there are any conditions relating to these grants, please tell us here:** |
| *(50 words max)* |

|  |  |  |
| --- | --- | --- |
| 1. **Please complete the table to show any grants you have requested from other funders for the project, where you are still waiting to hear from them:** | | |
| **Name of Organisation** | **Amount Requested £** | **Decision Date** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| 1. **If there is a funding shortfall, how much is this and how will your organisation address it?** |
| *(150 words max)* |

|  |  |  |
| --- | --- | --- |
| 1. **Please complete the table to give us a breakdown of all costs relating to the project:** | | |
| **Item/Activity** | **Grant Amount Requested**  **From Us £** | **Total Project Cost £** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total** |  |  |

|  |  |  |
| --- | --- | --- |
| 1. **Please list the three quotes you’ve received:** | | |
| **Name of Company** | **Value of quote £** | **Date of quote** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| 1. **If your application involves more than three contractors |supplier, please list the three quotes you’ve received for other aspects:** | | |
| **Name of Company** | **Value of quote £** | **Date of quote** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| 1. **Please list your preferred contractor | supplier?** |
| *(150 words max)* |

**Section E – Project Need and Overall Benefits**

|  |
| --- |
| 1. **How have you identified that the project is needed? Please tell us about levels of community support you have for the project and what local consultation you have undertaken:** |
| *(200 words max)* |

|  |
| --- |
| 1. **Please tell us how your project will benefit the local community:** |
| *(200 words max)* |

|  |
| --- |
| 1. **How many people do you expect your project will directly benefit?** |
| *(50 words max)* |

**Section F – Additional Relevant Information and Declaration**

|  |
| --- |
| 1. **Please provide any additional relevant information that you consider is important we should be aware of:** |
| *(150 words max)* |

|  |  |
| --- | --- |
| **Declaration:** **Please ensure that all boxes are ticked before your application is submitted otherwise the Trustees will be unable to consider your application** | **Tick to confirm each statement.** |
| You are duly authorised to submit this application on behalf of your organisation. |  |
| To the best of your knowledge and belief, all answers to the above questions are true and accurate. |  |
| This application is from a society, club or group from the Llanfihangel-ar-Arth Electoral Division. |  |
| This application is not from a business. |  |
| We accept that for capital projects, not all funds will be immediately released, and that invoices and proof of completion will be required before the final payment is made. |  |
| This application is not for retrospective funding (i.e. you have not already purchased, started or completed the project. |  |
| This application is not for second - hand equipment. |  |
| This application does not promote specific religious or political beliefs. |  |
| This application does not oppose renewable energy and sustainability. |  |
| You have included your constitution and 3 quotes with your application. |  |
| You have included Annual Accounts that are not older than 18 months old (unless you are a new organisation). |  |
| If successful in this application, you will fully acknowledge the Trust in our publicity and agree to take part in any publicity organised by the trust. |  |
| **GDRP**  We consent to my submitted data being collected and stored for the following purposes:  When you apply for a grant for your organisation from us, we will collect personal data so that we can contact you about your organisation's application, assess the application, contact you about any grant we can or cannot make and about any monitoring of the grant if your application is successful.  We also seek consent to hold personal data to contact you occasionally with news, invitations and for your views on this Fund.  For further information please see our Data Privacy Policy on our website. |  |

#### PLEASE ENSURE YOU HAVE INCLUDED ALL THE DOCUMENTATION REQUIRED AND RETURN TO:

**Meinir Evans Gweinyddydd/ Administrator**

###### Brynceirch, Llanllwni, Pencader, Sir Gar SA39 9JP

**🕿01559 395 699 🖂meinir.evans@btinternet.com**

|  |  |
| --- | --- |
| **Print Name** |  |
| **Signature** |  |
| **Position within**  **Organisation** |  |
| **Date** |  |